

Sun City Softball Club

Position Title: Board Nomination Chairperson

Purpose:

To Solicit for Members of the Softball club to run for vacant club board positions

Key Responsibilities:

- Will form a committee of four members, with at least one member from each league, to serve as nomination and election committee members. These choices will need to be approved by the board
- Will solicit and accept nominations from any club member in good standing to run for a vacant club position.
- Will NOT influence or campaign to ANY member to run for office on the Board
- Will post Vacant positions to club membership, along with duties and responsibility requirements, in sufficient time to allow club members to be nominated or to apply for a vacancy
- Will notify members of their acceptance as potential candidates and ask for each candidate to provide a statement to be made available to club in written format
- IF deemed necessary, set up a town hall event where candidates can field Q & A's from the club membership to help membership make informed selections that will better serve the club
- Will announce election time frame for electronic vote submission and handle any issues with the voting process
- Will verify election results with the election committee and announce winners at the December General membership meeting
- No current board member will be allowed to involved with the election or nomination process

Qualifications:

- Shall be ethical and honest..
- Well organized, patient, problem-solver, dependable
- Shall be able to maintain confidentiality throughout election process
- Shall have knowledge of software needed to tabulate election results